



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
EMBAJADA DE LA REPUBLICA DE FILIPINAS
MADRID, SPAIN



REQUEST FOR QUOTATION

The Philippine Embassy in Madrid, Spain requests quotation for the project for the upgrade and repair of the security access features at Centro Filipinas en Madrid (Philippine Center in Madrid).

The proposed contract duration for the upgrade and repair of the of the security access features at the Philippine Center in Madrid is 01 August 2025 – 31 August 2025 (negotiable).

Approved Budget for
the Contract : **€ 30,000.00 all in**

The said procurement project is in accordance with the Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act of the Philippines, and GPPB Resolution No. 28-2017 or the Guidelines on Projects to be Procured and Performed Overseas.

Please see the attached Terms of Reference.

Interested companies may submit their quotations on or before 14 July 2025.

For more information, please contact the BAC Secretariat, Philippine Embassy, C/ Eresma 2, 28002, Madrid at telephone no. 917 450823, e-mail addresses: **madrid.pe@dfa.gov.ph**, and **jefferson.ferrer@dfa.gov.ph**.

Madrid, 01 July 2025

ERIC P. VALENZUELA
Chairperson, Bids and Awards Committee

BIDS AND AWARDS COMMITTEE

TERMS OF REFERENCE

Upgrade and Repair of Security Access Features at the Philippine Center in Madrid, Calle Fernandez de Oviedo, 7, Madrid Spain

I. Objective

As part of the Memorandum of Agreement with Renowned Champion, S.A., this property will be used by the Embassy rent-free for a period of three (3) years. The current security access features at the Philippine Center requires an upgrade and repair to comply with the local Spanish laws, and as well as to improve the access features to prevent unauthorized access , provide better protection and provide restriction to certain areas.

II. Contractors Qualifications

The service provider must be a reputable company located in Madrid, Spain or with business address in Madrid or nearby areas, with at least five (5) years of experience in the concerned field, duly licensed and registered in Spain;

III. Scope of Project Requirements

SCHEDULE	Check-in	Conduct of Activity	Check-out (Negotiable, subject to written explanation from the winning bidder)
	01 August 2025	01-31 August 2025	31 August 2025
Overall Schedule Proposal / Venue	01-31 August 2025 , Centro en Filipinas en Madrid, Calle Fernandez de Oviedo 7, Madrid, Spain		
Project detail	Upgrade and Repair of Security Access Features inside the Philippine Center in Madrid located at Calle Fernandez de Oviedo, 7, Madrid, Spain. ● Repair all doors using high quality materials resistant against force entry; ● Upgrade and repair existing locks with modern materials ● Must be compliant to building code of Madrid; ● Labor works; ● Provision of guarantee.		